

Kentucky Judicial Commission on
MENTAL HEALTH SUMMIT
May 31 - June 2, 2023 at the Galt House, Louisville



The Kentucky Administrative Office of the Courts is seeking exhibitors to connect with court professionals and system partners over 2.5 days, reaching 1,000 attendees for the 2023 Kentucky Judicial Commission on Mental Health Summit.

The Mental Health Summit will be the largest gathering of professionals working with justice-involved individuals experiencing mental illness, substance use, and intellectual and/or developmental disabilities in Kentucky's history. This event will bring together court professionals and their partners to learn how to respond to the needs of this unique population more effectively. The Summit will provide an opportunity to discuss, develop, and implement a comprehensive continuum of interventions for Kentucky Courts and communities.

A minimum fee of \$1,000 will be required to offset the costs associated with exhibitor expenses. Additional fees may be applied based on exhibitor needs not outlined in those provided below. There are 52 spots available. If the Kentucky Administrative Office of the Courts receives more offers than spaces available, preference will be given to exhibitors based on business type, accreditation/licensure status, relevance to subject matter, and years in business. Exhibitor space will be randomly assigned. Additionally, the Administrative Office of the Courts will partner with Department for Behavioral Health, Developmental and Intellectual Disabilities to make a final determination on exhibitor selection.

The Exhibit Hall will open to attendees at 12:00 PM on Wednesday, May 31, 2023. Exhibitors may set up the evening of Tuesday, May 30 or the morning of Wednesday, May 31, 2023. The Exhibit Hall area shall be cleared of all set-up materials and all trash discarded before 12:00 PM on Wednesday, May 31, 2023.

Exhibitors will receive the following:

- 10 X 10 Exhibitor Space
- Two (2) complimentary badges for representatives
- An attendee list within 14 days of the event
- One (1) 8- foot table, black skirt, and tablecloth
- Two (2) chairs for representatives
- Continental breakfast for two (2) representatives on May 31, June 1, and June 2, 2023
- Lunch for two (2) representatives on May 31 and June 1, 2023
- Invitation to the Networking Reception scheduled the evening of May 31, 2023
- Up to a 100-word description of agency/business listed in the Summit Brochure

Exhibitors are strongly encouraged to donate a door prize. The door prize will be managed by the individual exhibitor. We recommend a mechanism to track attendees registering for your door prize giveaway who may not have a business card to provide. Exhibitors will be randomly selected to have their door prize drawing occur during an open plenary session.

If interested in participating as an exhibitor, please submit the vendor information to Tina Morrow at TinaMorrow@kycourts.net no later than April 1, 2023.

If selected as an exhibitor, you will receive written notification and a registration link will be provided. For exhibitors not selected, written notification will be provided.

Exhibitor application to include:

- Name of Organization/Company/Agency
- Contact Person
- Address
- Email
- Phone
- Maximum 200-word summary of why your agency would like to be considered as an exhibitor.
- Business Type
- Accreditation/Licensure Status
- Relevance to Subject Matter
- Years in Business
- Equipment Needs

Cancellation Policy – All cancellations must be received 30 days prior to the event and must be in writing. The cancellation letter must include whether a refund is being requested and justification as to reason for the request. The Administrative Office of the Courts reserves the right to deny refunds.

For more information, please contact Tina Morrow, Compliance Administrator for the Administrative Office of the Courts, Office of Statewide Programs, at TinaMorrow@kycourts.net or by calling (606) 451-4307.